

Annual forward agenda for school council

(the roadmap for the year ahead)

The annual forward agenda for school council:

- leads to setting agendas for scheduled council/committee meetings
- leads to the annual review of council performance
- leads to the annual council report

Items on the annual council forward agenda may include:

- Dates for all council/committee meetings
- Induction activities for new council members
- Membership succession planning activities
- Date/s for council dinners
- Council member attendance at special events
- Presentations to council – staff, visitors, experts

- Schedule for approval of policies
- Reports on implementation of the strategic plan
- Reports on implementation of the risk framework

- Financial audit
- Drafting annual budget
- Recommending budget for approval

- Communications strategy with stakeholders
- Annual general / community meeting
- Council performance review
- Review of committee ToR
- Council development plan
- Council report to owners / members

- Audit of the constitution
- Update of council handbook

- Review format of principal's report/presentation
- Planning for annual forward agenda for the following year